

TEP Nomination/Disclosure/Agreement Form

Nominee Information:

| | |
|---|--|
| Prefix | |
| First and Last Name | |
| Suffix (MD, PhD, etc.) | |
| Title | |
| Organization | |
| Mailing Address | |
| City | |
| State (abbreviation) | |
| ZIP Code | |
| FedEx Address (if different from above) | |
| Telephone: | |
| Fax: | |
| E-mail: | |

Nominator Information: (Complete this section only if nominator is different from the nominee)

| | |
|---|--|
| Prefix | |
| First and Last Name | |
| Suffix (MD, PhD, etc.) | |
| Title | |
| Organization | |
| Mailing Address | |
| City | |
| State (abbreviation) | |
| ZIP | |
| FedEx Address (if different from above) | |
| Telephone: | |
| Fax: | |
| E-mail: | |

Check box to indicate that the nominee has been notified and is agreeable to serving on the TEP

Nominee has been notified

The following documents are required to accompany this form:

- ◆ **Statement of interest** summarizing relevant expertise and knowledge of the nominee, written by nominator or the nominee (2-page maximum)
- ◆ **Curriculum vitae (CV)** and/or list of relevant experience; e.g. publications (10 page maximum)

To be completed by nominee

If self-nominee, please complete this information with nomination. If a third party makes nomination, the measure contractor will request this information from the nominee.

A contractor for the Centers for Medicaid and Medicare Services (CMS) must ensure balance, independence, objectivity and scientific rigor in its measure development activities. All potential TEP members must disclose to the contractor, CMS and other TEP members any significant financial interest or other relationships that may affect their judgment or perceptions.

The intent of this disclosure is not to prevent individuals with potential for conflict of interest from serving on the TEP, but to provide the measure contractor, other TEP members, and CMS the information to form their own judgments. It is for the measure contractor, other TEP members, and CMS to decide if the individual's interest or relationships may affect the discussions or conclusions.

Nominee's Disclosure and Agreement

Do you or any family members have a financial interest, arrangement or affiliation with any corporate organizations that may create a potential conflict of interest?

- No
- Yes If yes, please describe the relationship below

Affiliation/Financial Interest

Name of Corporate Organization

- Grant/Research Support
- Consultant
- Speakers Bureau
- Major Stock Shareholder
- Other Financial or Material Support

Do you or any family members have intellectual interest in a study or other research related to the quality measures under consideration?

- No
- Yes If yes, please describe the relationship below

Type of Intellectual Interest

Name of Organization

All potential TEP members must disclose any current and past activities during the nomination process. If at any time during your service a member of this TEP your answers to the above questions change, you are required to notify measure contractor and TEP chair.

Are you able to commit to attending at least 90 percent of all TEP meetings face-to-face or by telephone?

- Yes
 No

If selected to participate in the TEP and the measures are submitted to measure endorsement organization (e.g. NQF, AQA) for approval, will you be available to discuss the measures with the organization or its representatives, and work with the measure contractor to make revisions to the measure if necessary?

- Yes
 No

If selected to participate in the TEP, do you agree to keep confidential all materials and discussions until such time that CMS authorizes their release?

- Yes
 No

I have read the above and agree to abide by it:

Signature: _____

Date: _____

Glossary of Terms

- ◆ **Commercial Interest**—A “commercial interest” as defined here, consists of any proprietary entity producing health care goods or services, with the exemption of non-profit or government organizations and non-health care related companies.
- ◆ **Financial Relationships**—Financial relationships are those relationships in which benefits by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial benefits are usually associated with roles such as employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received, or expected. A minimal dollar amount for relationships to be significant has not been set. Inherent in any amount is the incentive to maintain or increase the value of the relationship. “Relevant” financial relationships in any amount occurring within the past 12 months that create a conflict of interest should be disclosed.
- ◆ **Conflict of Interest**—Circumstances that create a conflict of interest is when an individual has an opportunity to affect the measure contents that impacts or serves an interest with which he/she has a relationship.
- ◆ **Intellectual Interest**—Intellectual interests may be present when the individual is a principle researcher/investigator in a study that serves as the basis for one or more to the potential performance measure under consideration.